

12<sup>th</sup> November 2015

Dear Parent/Carer,

I am pleased to tell you that your son/daughter will be taking part in a 'Get Work Ready' programme delivered by E.L.S.A. 'Education, Learning, Skills & Achievement' on Wednesday 25<sup>th</sup> November 2015.

This one day programme will allow the students to take part in interview and job application challenges that local employers use within their current recruitment processes. The students will begin to discover and gain an appreciation of the qualities and skills required by today's employers.

The students will undertake individual and team assessments, thinking 'out of the box' tasks, customer service activities, practical and written exercises and interviews. Local and national employers are delivering the sessions, assessing the students and providing real and honest feedback.

Students will have an opportunity to peer assess, explore and develop their own skills, and the employers will be meeting potential local candidates.

The organisations that will attend, or that have provided activities and input include Willmott Dixon, EE, Waitrose, Tesco, Asda, Moss Bros, C&J Heating and Plumbing, Kings Fund, FFEI, Lloyds Bank and many local entrepreneurs who are very keen to get involved with this programme again.

Please be aware that all students have had the opportunity to work on their preparation for the day, during a Life Skills lesson at school.

We would however, like to encourage them to continue to prepare for the day, whilst at home; this can be through discussion with others, allowing students to talk through their ideas and beginning to think about how to make the employers 'notice them'.

All employers are giving their time as volunteers on the day, and are extremely keen to build relationships with their local schools.

If you are aware of any employers, who may be interested to find out how they could be involved in supporting Marriotts students to become more 'Work Ready', we would love to hear from you.

Please do not hesitate to contact the school, should you have any queries regarding the day.

Yours sincerely

Lesley Tether  
Assistant Head, Pastoral



01438 726999

admin@marriotts.herts.sch.uk

[www.marriotts.herts.sch.uk](http://www.marriotts.herts.sch.uk)

Marriotts School | Brittain Way | Stevenage | Herts | SG2 8UT



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