

October 2018

Dear Parent/Career

We would like to invite you to attend our Year 7 Parents' Evening on Thursday 29th November 2018 at 4-7pm. This is an important opportunity for you and your child to meet with subject teachers to discuss their Approach to Learning (ATL) and progress.

The school uses an online booking system which should help you arrange your appointments. This system allows you to choose your own appointment times with teachers. You will receive an email confirming your appointments once you have completed the booking process.

Appointments can be made from Monday 19th November, 3.00pm up to Wednesday 28th November, 9.00am, after which time the booking window will close. Should you wish to make any changes after the closing date, please contact the school office. During the week starting the 19th November, you will also receive a copy of your child's Term 1 report.

Each appointment has been set to 5 minutes, it is important that we keep to appointment times. Should you wish to discuss a subject in depth please do not hesitate to contact the subject teacher by email to arrange a suitable time for a further meeting.

Please visit <https://marriotts.parentseveningsystem.co.uk> to book your appointments, or go to our school website and follow the quick link at the bottom of the webpage. Instructions can be found on the front page of our Latest News section on the website. You will need to Login using the details below:

Parent Title:	«Title»
Parent First Name:	«Forename1»
Parent Surname:	«Surname1»
Email address:	«Primary_Email»
Student First Name:	«Forename»
Student Surname:	«Surname»
Date of Birth:	your child's date of birth

If you do not have access to the internet or are experiencing difficulties with this system, please contact the school office who will be happy to add appointments on your behalf. We are seeking full attendance for all of our students on this evening, if parents and carers have prior engagements we would be happy if other relations were available to accompany your child.

Refreshments will be available; we really look forward to seeing all parents attending and would like to thank you for your ongoing support.

Yours sincerely

Mr E Hutchings
Deputy Headteacher

Mrs J Clements
Head of Year 7